

**Arts and Science Faculty Council
Minutes of the Meeting held on Friday, November 21, 1997**

Present: M. Singer, Chair; B. Harris, Secretary; M. Allor; N. Balmer; P. Bird; J. Bottenburg; M. Bourbeau; P. Bright; V. Bowker; J. Capobianco; C. Draimin; E. Evdemon; G. Fidler; J. Fiset; M. Frank; D. Frost; D. Howes; R. Kilgour; W. Knitter; C. Kouri; C. Maillé; D. Murphy; M. Oppenheim; M. Pruska-Carroll; E. Raudsepp; R. Roy; R. Schmid; A. Sharma; F. Shaver; D. Sheps; H. Shulman; W. Sims; R. Sonin; R. Swedburg; M. Taylor; A. Teffeteller; P. Thornton; M. Vipond; M. West.

Regrets: J. Appleby; M. Bello; W. Bukowski; W. Byers; M. Clarke; C. Cogger; C. Cupples; M. Dodwell; J. Grad; R. Hale; J. Hillel; M. Irons; G. Kaznakian; L. Lequin; N. McLeona; M. Mohammed; V. Serruya; D. Salée.

Guests: A.M. Laurin; A. McAusland; A. Schwartzman; E. Xenos.

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Documents considered or distributed at the meeting:

ASFC 97-7M-A	Nominations for Honorary Degree Recipients
ASFC 97-7M-B	Elections/Ratification
ASFC 97-7M-C	Motion Regarding Minor Curriculum Changes
ASFC 97-7M-D	"A Space Plan for Concordia University" – Presentation for the Real Estate Committee of the Board of Governors, University Senate and The Task Force on the Revitalization of the Loyola Campus

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1. Call to Order

Dean Singer called the meeting to order at 2:30 p.m.

2. Approval of Agenda

97-7M-1 It was moved and seconded (Swedburg/Sheps) that the agenda be approved.
Carried.

CLOSED SESSION

[REDACTED]

[REDACTED]

[REDACTED]

OPEN SESSION**4. Minutes of the Meeting held October 27, 1997**

Dr. Teffeteller noted that at the meeting held October 27th, she had queried the results of a motion she had made at a meeting of Council in May 1996. Her motion had requested a review be made of all Council sub-committees. Dean Singer responded that he would look into her inquiry and would inform Council of the result at the meeting to be held January 16th.

97-7M-3 It was moved and seconded (Schmid/Vipond) that the minutes of the meeting held on October 27th, 1997 be approved as corrected. Carried.

5. Remarks from the Chair

Dean Singer noted that Convocation had been held that morning and that we must do better with regard to faculty representation at future Convocation ceremonies. He noted that it was an important event for graduating students and their parents. He will remind faculty members of that before the next Convocation in June 1998.

The Notice of Motion that was presented at the October meeting of Council had been forwarded to Steering Committee. Steering Committee, while supportive, returned the document to the departments involved for clarification of a number of points. It is expected that the proposal for an Institute for Social, Cultural and Environmental Studies would be on the agenda of the January meeting of Council.

Dean Singer informed Council the latest developments that had arisen in long-term space planning at the University. He had copies of "A Space Plan for Concordia University" available to Council members at the end of the meeting. This plan was presented to the Real Estate Committee of the Board of Governors, the University Senate and The Task Force on the Revitalization of the Loyola Campus. Dean Singer highlighted a few points in the document and reminded Council that it was a plan for discussion purposes within the university community.

There was a short discussion of the space planning document.

The dean wished all students the very best of luck in their upcoming examinations. He also extended his best wishes to all for the holiday season.

6. Questions and Announcements

Dean Singer informed Council that he and Vice-Dean, Administrative Affairs, Bill Knitter had held a welcome breakfast for the ten tenure-track faculty members recently hired in the Faculty.

Dr. Raudsepp reminded Council that the Centraide campaign was underway and he urged everyone, who could, to participate. He informed Council that Concordia's participation rate last year had been only 15% and he hoped that we would better that this year.

Dr. Roy responded to Professor Shulman's question at the last meeting regarding a student being able to do a double major in two faculties. He had made some inquiries and reported that inter-Faculty minors are quite common. There has been a committee of members of the Student Affairs offices in Fine Arts and Arts and Science to develop a protocol to allow students to do a double major in the two Faculties. Students are

currently registered in majors in these two Faculties and the Student Affairs offices are facilitating their studies with regard to regulations.

7. Reports from Other University Bodies

Senate: Dr. Teffeteller reported that an historical meeting of Senate had been held on Hallowe'en – it had lasted only half an hour! The graduation lists had been approved as well as the Arts and Science curriculum changes.

Loyola Task Force: Dr. Swedburg reported that the committee had received over 40 submissions, 16 of which were from Arts and Science. The committee was reviewing the submissions and would be formulating general principles on the revitalization of the Loyola campus.

SCAPP: Professor Sheps asked if SCAPP still existed and if so, was the committee meeting on a regular basis. Dean Singer responded that SCAPP was still meeting and it had tied the four academic planning reports together. SCAPP refused to entertain any further academic planning until the new year when he expected SCAPP to start discussion of long-term goals for the University.

8. Elections/Ratification – ASFC 97-7M-B

97-7M-4 It was moved and seconded (Sonin/West) that Arts and Science Faculty Council ratify the student membership of the following committees:
Carried.

97-7M-5 It was moved and seconded (Frost/Taylor) that Arts and Science Faculty Council approve the election of the faculty membership on the following committees:
Carried.

Arts and Science Faculty Council Steering Committee

Robert Sonin, History
Mark Dodwell, English

Ratified.

Advisory Search Committee - Appointment of Academic Unit Head for June 1/98

Unit Name	Current Chair/Principal	ASFC Faculty Member From Another Unit
Applied Human Sciences	Dr. M. Taylor, APSS	
	Dr. R. Swedburg, LEIS	Dr. D. Puskhar
Biology	Dr. C. Cupples, Acting	Dr. Ann English
Economics	Dr. I. Irvine	Dr. Alex Schwartzman
Education	Dr. R. Schmid	Dr. Patsy Lightbown
English	Professor D. Sheps	Dr. Fred Bode
History	Dr. M. Vipond, Acting	Dr. Lionel Sanders
Loneragan University College	Dr. W. Byers	Dr. Peter Bird
Mathematics & Statistics	Dr. J. Hillel	Dr. David Cheeke
Philosophy	Dr. M. Clarke	Dr. Bill Reimer
Physics	Dr. D. Cheeke	Dr. Chris Cummins
Political Science	Dr. H. Habib	Dr. Ron Rudin
Theological Studies	Dr. P. Bright	Dr. David Frost

Acclaimed.

Arts and Science Computer Resources Committee

Mohammed Mohammed, Economics

Ratified.

Arts and Science Faculty Appeal Committee (Regulations Regarding Academic Reevaluation)

Shaun Richter

Mojgan Adibpour

Kevin Jana

Gary Roy Forbes

Marc Bourbeau

Mohammed Mohammed

Ratified.

Arts and Science Faculty Committee on Honorary Degrees

Dr. Peter Shizgal, Psychology

Dr. Marty Allor, Communication Studies

Acclaimed.

Nick Balmer

Nancy McLean

Ratified.

Arts and Science Faculty Curriculum Committee

Veronica Serruya

Maxine West

Ratified.

Arts and Science Faculty Honours Committee

Emanuel Evdemon

Ratified.

Arts and Science Faculty Panel

Gary Roy Forbes

Shawn Richter

Kevin Jana

Emanuel Evdermon

Marc Bourbeau

Gabriel Kaznakian

Ratified.

Arts and Science Status of Women Committee

Chantal Maillé, Simone de Beauvoir

R. Schade, History

Acclaimed.

Muriel Bello

Marcia Irons

Amy O'Neil

Ratified.

Arts and Science Student Request Committee

Jody Aveline

Shawn Richter

Ratified.

Senate: Hearing Board – Code of Conduct (Academic)

Jim Grant, Biology

Norma Joseph, Religion

Acclaimed.School of Graduate Studies: Graduate Awards Committee

John Harnad, Mathematics and Statistics

Brian Slack, Geography

Acclaimed.School of Graduate Studies: NSERC University Selection Committee

Luc Varin, Biology

Acclaimed.School of Graduate Studies: Internal SSHRC Selection Committee

Reeta Tremblay, Political Science

Kevin Pask, English

Norman Ingram, History

Acclaimed.**9. Motion Regarding Minor Curriculum Changes – ASFC 97-7M-C**

Dr. Roy explained the motion to Council. At the last Arts and Science Faculty Council meeting, discussion took place on the issue of expediting certain curricular items. At the request of Council, the Faculty Curriculum Committee (FCC), was asked to propose a motion regarding the option of approving minor curriculum changes for submission directly to the Academic Planning Committee of Senate (APC) without formal approval at Council. After consideration of this matter at the FCC meeting of November 6th, the following motion was proposed:

- 97-7M-6** **It was moved and seconded (Roy/Swedburg) that the Faculty Curriculum Committee be authorized to submit minor curriculum modifications directly to the Academic Planning Committee of Senate, or the Office of the Registrar, as appropriate. Minor modifications are defined as changes to course descriptions, course titles, exclusion notes, and prerequisites, as well as modifications to existing clusters and minors.**
Carried.

10. Other Business

Professor Sheps reminded Council that a motion to abolish the School of Graduate Studies was approved at a meeting held in the 1996/97 academic year. He wished to know what had happened to that motion. The dean agreed to look into the matter and report back to Council at the January meeting.

Dean Singer informed Council that Vice-Dean Dennis Murphy would be organizing and running a program- and department-specific advertising campaign in the new year.

Dr. Frost reminded Council members that the blue boxes and bins were for recycling – not for garbage. He added that he could be contacted if additional recycling containers were needed.

Dean Singer said that if Council members wished to discuss the space document "A Space Plan for Concordia University" then Steering Committee should be informed, in writing.

Dean Singer asked if Council wished to discuss the goals and strategies described in the document "Arts and Science in the 21st Century" at a future meeting. After a short discussion, it was decided that the goals and strategies should be discussed at a future meeting of Council. Dean Singer said that he would bring this to the next meeting of Steering Committee for their consideration.

11. Notices of Motion

There were no notices of motion.

12. Next Meeting of Council

Dean Singer informed Council members that the next meeting would be held on Friday, January 16th, 1998 at 2:00 p.m. in DL-200. He noted that Steering Committee would be meeting on Wednesday, January 7th, 1998 at 12:00 noon.

13. Adjournment

97-7M-7 It was moved and seconded (Teffeteller/Oppenheim) that the meeting be adjourned at 4:32 p.m.